

Our Ref: SGO/lha

15<sup>th</sup> October 2020

Dear Parent/Carer

As your child is studying BTEC Sport at Hanham Woods Academy, we wanted to share with you our plan for the year, specifically relating to assignments and deadlines.

Each of your child's BTEC units is made up of a number of pieces of coursework and we are required by the exam board, Pearson, to write a calendar of deadlines for this coursework to be submitted. We have to send a copy of these dates to Pearson and have included the first Assignment issue and submission dates below. Students who meet the initial deadline can receive non-specific feedback from staff and use it to improve their work to meet all of the criteria required for their target grade. They must then resubmit it by the final deadline. Nearly all students at the Academy produce work to the right standard first time round.

Students who do not meet the initial deadline cannot resubmit work: if it fails, they fail the unit. In addition, students who do not submit work of a passing standard by the second and final deadline fail the unit. It is not possible to retake units.

We help students to manage these deadlines by making them aware of them and by allowing an appropriate amount of time for the work to be completed. **It is important that your child meets all deadlines for their BTEC work, so please contact us as soon as possible should an issue with the deadline arise, so we can help to support your child.** If we think a student is not producing enough work to meet the deadline, we will support them in class and also through after Academy intervention sessions. Should your child be invited to an after-Academy session, it would help if you could support and encourage them to be there. Please remind your child that if they have any questions, they can email their class teacher to ask for general guidance. However, they have already started the assignment and should be fully aware of the work required.

The issue and submission dates for the first assignment are below.

Group	Issue date	Submission date
11A/Ss1 (Mr Arnold)	08/10/20	06/11/20
11A/Ss2 (Mrs Baker)	08/10/20	06/11/20
11C/Ss1 (Mrs Goater)	14/10/20	13/11/20

We hope that this information helps you to support us, to support your child in achieving the best possible outcome in the BTEC Sport course at Hanham Woods Academy. If you have any questions regarding any of the above or want to ask anything related to the assignment your child is working on, then please do not hesitate to contact your child's BTEC Sport teacher.

Yours sincerely

### **HWA BTEC Sport Teachers**

[philip.arnold@clf.uk](mailto:philip.arnold@clf.uk)

[emily.baker@clf.uk](mailto:emily.baker@clf.uk)

[sarah.goater@clf.uk](mailto:sarah.goater@clf.uk)