
All Parents/Carers

Our Ref: SKN/lha

19th October 2020

Dear Parents/Carers

Thank you all so much for your support in ensuring our young people are attending the Academy in a safe environment. Whilst the vast majority of students have followed the COVID guidance issued, **it is ESSENTIAL we maintain the high level of vigilance in adhering to cleaning, sanitising and social distancing. It is also essential we remind students of the precautions that are in place for all our safety.**

Thank you to those parents/carers who have kept their child at home if they, or anyone in the household has developed COVID symptoms. It is really important we continue to do this to protect others. Please do keep us informed of results of tests when your child or the member of the household has taken one.

We have listened to feedback from staff, students and parents/carers and are planning on making the following adjustments **after the half term break**:

1. **Alter the arrival times** to: (*Year 7 students will be able to leave home for the Academy later as the dark mornings begin / Year 9 & 11 students are in tutor time earlier and for longer*)
 - a. Year 7 to arrive at the Academy between 8.10-8.20am; Year 7 will continue to be held until their tutor time starts at 8.25am – Year 7 students will receive a detention if they arrive after 8.25am without a valid reason
 - b. Years 8 & 10 arrive between 8.20-8.30am; students will wait until 8.25am when their tutor time starts – Year 8 & 10 students will receive a detention if they arrive after 8.30am without a valid reason
 - c. Years 9 & 11 arrive between 8.30-8.40am; students will go straight to tutor time (tutors to be available in their tutor rooms from 8.25am) – Year 9 & 11 students will receive a detention if they arrive after 8.40am without a valid reason

*Please encourage your children **NOT** to arrive before their scheduled time*

2. **Add 5 minutes to each lunch time:** (*staff and students have an extra 5 minutes for lunch*)
 - a. Year 7 Lunch - 11.50-12.20pm (Year 7 will go straight to lunch after period 3 and start period 4 at 12.20)
 - b. Years 8 & 10 Lunch - 12.20-12.50pm (Years 8 & 10 will have 30mins of period 4 then go to lunch then return for the last 30mins of period 4)
 - c. Years 9 & 11 Lunch - 12.50-1.20pm (Years 9 & 11 will have full period 4 and then go to lunch and go to period 5 after their lunch finishes)

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3. We will continue to allow students to wear their PE kit on the days they have PE to avoid use of changing rooms. As the weather continues to get colder we are allowing students to wear tracksuit / sports leggings and a sweatshirt over their full PE kit; **however, these additional garments must be black and must not be hoodies. Detentions will be issued for incorrect uniform.**

We will continue to review our COVID-19 precautions and will make any further amendments during next term based on guidance and feedback received. I will be communicating the above information to students and parents/ carers over the coming days.

Thank you for your continued support of our Academy.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S T Kneller', written in a cursive style.

Mr S T Kneller
Academy Principal