**SCHOOL NAME: …………………………………………………………………………………….**

**Please note if a child or young person is under 16 years old the parent or guardian must complete this form and provide consent on their behalf.**

At times, we may take digital photographs, or make video recordings of the people, children and young people who participate in programmes with The Smallpeice Trust, these images and recordings may be used for promotional purposes. We believe the positive publicity is a benefit for everyone involved with the Trust, for example, ensuring children and young people celebrate their achievements and promoting the impact of our programmes with our funding partners, in order to secure future funding.

We may use these images for display purposes, on our website, in newsletters, and in partner publications. We may also use images and video recordings on social media platforms such as Facebook, Instagram and Twitter.

We will always ask for written consent from any person before images / videos are electronically or otherwise published.

We will also always ask for written consent from parents or guardians before images / videos of children or young people are electronically or otherwise published. We recognise the need to ensure the welfare and safety of all children and will ensure that the pictures and videos used are respectful in their nature and appropriate / relevant to the activity promoted.

The Smallpeice Trust will ensure that all images and videos shared online are used in accordance with our E-Safety Policy, Social Media Policy, Data Governance Policy and the Data Protection Act 2018. We will not use a child’s full name beside any images on social media, only their first name will be used so that no link can be made between the child and their image.

**Please give your consent by ticking the boxes below, you only have to give consent where you are happy to do so.**

Person’s / Child’s name …………………………………………………………………………

[ ] I give consent for The Smallpeice Trust to use my / my child’s (delete as appropriate) image on the Trust’s website and in written publications, such as the Trust’s newsletter, or any other printed publications produced by the Trust.

[ ] I give consent for my / my child’s (delete as appropriate) image and voice to be used on The Smallpeice Trust’s promotional videos.

[ ] I give consent for my / my child’s (delete as appropriate) image to be used on The Smallpeice Trust’s partners’ websites or other written / printed publications.

[ ] I give consent for my / my child’s (delete as appropriate) image and voice to be used in The Smallpeice Trust’s partners’ promotional videos.

[ ] I give consent for the Smallpeice Trust and its partners to use my / my child’s image (delete as appropriate) and voice on social media platforms such as Facebook / Instagram / Twitter *(Please note that once images are uploaded, they will be subject to the terms and conditions of the social media site).*

Signed ………………………………………………………………………. (Parent/Guardian or young person if aged 16 and above)

Name (in block capitals) ……………………………………………………

Dated: ……………………………………………………

**The Smallpeice Trust will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform The Smallpeice Trust immediately:** **Data.Protection.Enquiries@smallpeicetrust.org.uk**